



# GOVERNANCE COMMITTEE

# REPORT

**Subject Heading:**

MONITORING OFFICER NO 19  
AMENDMENTS TO THE  
CONSTITUTION

**Report Author and contact details:**

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**Policy context:**

Monitoring Officer Amendments to the  
Constitution

**Financial summary:**

These changes are purely procedural and  
have no specific financial implications

**The subject matter of this report deals with the following Council Objectives**

Clean, safe and green borough	<input type="checkbox"/>
Excellence in education and learning	<input type="checkbox"/>
Opportunities for all through economic, social and cultural activity	<input type="checkbox"/>
Value and enhance the life of every individual	<input type="checkbox"/>
High customer satisfaction and a stable council tax	<input checked="" type="checkbox"/>

## SUMMARY

Part 2 Article 11.02(c) of the Constitution authorises the Monitoring Officer to amend the Constitution to correct errors or to comply with any legal requirement or to reflect organisational changes to the Council's structure.

The constitution provides that this committee must be notified of any such amendment at the first reasonable opportunity.

## RECOMMENDATIONS

That this report be noted.

**REPORT DETAIL**

The Monitoring Officer has the ability to make limited amendments to the Constitution as set out in the summary above.

As a new Constitution has been adopted with effect from 9<sup>th</sup> May 2010 the numbering system has commenced again from 01/10.

The meeting of this committee is the first opportunity for the reporting of the most recent amendments made and the committee is requested accordingly to note the amendments made.

**IMPLICATIONS AND RISKS**

*There is a **corporate** requirement to set out the implications and risks of the decision sought, in the following areas*

**Financial implications and risks:**

These changes are purely procedural and have no specific financial implications.

**Legal implications and risks:**

The Constitution provides for the Monitoring Officer to make certain amendments to the constitution

**Human Resources implications and risks: None**

**Equalities implications and risks: None**

**BACKGROUND PAPERS**

E-mail correspondence re: amendments

**SUBJECT: AMENDMENTS TO CONSTITUTION**

**Notification No. 19**

**Date 14<sup>th</sup> May 2013**

**Notification of amendments to the constitution**

**Amendments made by the Monitoring Officer**

Part 2, Article 11.02(c) of the constitution provides that the Monitoring Officer has a limited authority to amend the constitution. The Monitoring Officer is authorised to amend the constitution to correct errors or to comply with any legal requirement or to reflect organisational changes to the Council's structure. The Governance Committee must be notified of any such amendment at the first reasonable opportunity.

In accordance with this authority, the Monitoring Officer gives notice of the following amendments to the constitution.

<b>Part and article/ section</b>	<b>Page reference</b>	<b>Substance of amendment / amended wording</b>	<b>Reason for amendment</b>
Whole Constitution	Throughout	Rename: Social Care & Learning  To read: Children, Adults & Housing	Restructure
Whole Constitution	Throughout	Rename:  Culture & Community  To read: Culture, Community & Economic Development	Restructure
Contents Page	1	Rename: Head of Housing & Public Protection  To read: Head of Regulatory Services	Restructure
Article 1 1.03 Definitions (b) 6	12	<b>Director of Public Health</b> Amend first paragraph to read:  Those in categories <b>1 – 4</b> and <b>6</b> are statutory chief officers, those in category <b>5</b> are non-statutory	Restructure
Part 3.1.3	35	Amend to read 3.5 Children, Adults & Housing 3.6 Culture, Community & Economic Development	Restructure

Part and article/ section	Page reference	Substance of amendment / amended wording	Reason for amendment
		3.7 Resources 3.8 Legal & Democratic	
Part 3.5.3	69	Delete: <b>ALL HEADS OF SERVICE WITHIN THE HEAD OF CHILDREN AND YOUNG PERSON'S SERVICES AND THE HEAD OF LEARNING AND ACHIEVEMENT</b>  Amend to read: <b>ALL HEADS OF SERVICE</b>	Restructure
Part 3.3 Appendix A	111	Rename all: Head of Housing & Public Protection  To read: Head of Regulatory Services	Restructure